



W-E-M Public Schools

Environmental, Health and Safety

TO: All Staff
FROM: W-E-M Safety Committee
RE: Meeting Minutes
DATE: December 16, 2015

Following are the minutes from the Safety Committee meeting held on Wednesday, December 2, 2015 @ 3:40 PM in the Board Room.

Members Present: John Kaplan, Joel Whitehurst, Anna Braam, Jon Bakken, Sue Liebl (IEA), Joan Steinhaus, Nancy Culhane, Jeff Boran, Scott Allen and Tim Stowe.

Members Absent: Linda Hill, Kyle Asp, Doug Androli and Sara Quiram

- 1) Review minutes from last meeting held on October 7, 2015.
- 2) Old Business: Morristown bleachers will be getting repairs done on them. Morristown scoreboard has been installed and a second one for the softball field.
- 3) New Business & Round table Discussions:
 - Summary of injuries since last meeting given by Sue. 8 injuries, 6 were student related, no medical treatment was required from these injuries. One injury was from a piece of metal getting into the eye while using a saw and one injury was caused from a person tripping when foot was caught in pant leg.
 - Sue shared research information from SFM (workman's compensation company) on Occupational Injuries in Schools. Slips, trips and falls are the highest occurring followed closely by student related injuries. There was discussion about CPI training for those who were hired after the training occurs in late August.
 - Joel reported on the SFM grant for slip and fall prevention that the district applied for and received matching dollars to purchase 3 smaller snow blowers.
 - Sue shared information from the State Fire Marshal office on the type of space heaters that may be used. All must have a safety tip-over switch on them and they must NOT have a glowing heat element. IF you have questions about they type that is appropriate, see Scott.
 - Joan indicated that there have been many playground head injuries and wondered if the students need closer supervision. Tim Stowe will follow up with paras regarding proper supervision on the playgrounds.
 - Jon commented that the room temperatures have been better at the High School.
 - The district will be purchasing new radios for the custodial staff. There may be additional ones purchased for other departments in the future.
 - Meeting adjourned. Next Meeting is February 3, 2016

If you have any questions or comments regarding these minutes, please contact:
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